

মিটিং রেজল্যুশন বই MEETING RESOLUTION BOOK

মিটিং-এর সিরিয়াল নম্বর/Serail No. of Meeting :

মিটিং-এর তারিখ/Date of Meeting :

মিটিং-এর স্থান/Venue of Meeting :

মিটিং-এর সময়/Time of Meeting :

উপস্থিত সদস্যদের নাম/Name of Members Present

Khatra Adibasi Mahavidyalaya

Khatra, Bankura

Academic Session: 2020-2021

IQAC Meeting Notice

Meeting No. KAM/IQAC/02/20-21

Date: 25.08.2020

All the members of Internal Quality Assurance Cell are hereby informed that the second meeting of the IQAC (Session 2020-2021) will be held on 2.09.2020 at 11:30 a.m. in online mode through Google Meet. The link for the meeting will be provided later on via WhatsApp Teachers group. All members are requested to be present.

Sl. No	Name and Designation	Signature
1.	Kalyan Kanti Dutta, Teacher-in-charge	<i>[Signature]</i> 25/8/20
2.	Dr. Alope Bhowmik, Coordinator, IQAC	<i>[Signature]</i> 25.08.20
3.	Dr. Parthasarathi Hati, Teacher Member	<i>[Signature]</i> 25.08.20
4.	Shri Muchiram Soren, Teacher Member	<i>[Signature]</i> 25/8/20
5.	Smt. Sreerupa Bhattacharjee, Teacher Member	
6.	Dr. Md Asif Ikbal, Teacher Member	<i>[Signature]</i> 25.8.2020
7.	Dr. Tuhin Majumdar, Teacher Member	<i>[Signature]</i>
8.	Sri Haradhan Gorai, Teacher Member	<i>[Signature]</i> 25.8.2020
9.	Dr. Arindam Chakrabarti, Teacher Member	<i>[Signature]</i> 25.08.20
10.	Sibabrata Dutta, Senoir Clerk	<i>[Signature]</i>

Agenda:

- 1) Confirmation of last meeting
- 2) Webinar to be jointly organized by the Departments of Mathematics, Physics and Chemistry
- 3) Online Refresher Course Permission of Shri Haradhan Gorai, Shri Ujjwal Biswas, Shri Rajesh Guin and Shri Kalyan Kanti Dutta
- 4) Online Faculty Development Programme and Workshop Permission of Dr. Kamalika Chakraborty
- 5) Online Refresher Course and Short-Term Course completed (Dr. Tuhin Majumdar)
- 6) Online Orientation Programmes completed (Shri Kalyan Kanti Dutta, Dr. Kamalika Chakraborty, Shri Rajesh Guin, Shri Haradhan Gorai, Shri Ujjwal Biswas)
- 7) Online Faculty Development Programmes completed (Dr. Rima Barik, Shri Hirak Roy Chaudhuri, Dr. Kamalika Chakraborty)
- 8) Celebration of National Sports Day (Virtual Mode)
- 9) Virtual Celebration of Teachers' Day by English Department
- 10) 2nd Phase Construction of Women's Hostel
- 11) Welcoming new joinee to the institution (Dr. Ramakanta Mondal)
- 12) Submission of response to clarification sent from DPI regarding late CAS proposal submission of Shri Alope Bhowmik, Assistant Professor, Dept. of History and Smt. Sreerupa Bhattacharjee, Assistant Professor, Dept. of History

রেজল্যুশন/RESOLUTIONS ADOPTED



Minutes of the meeting

1. All the decisions taken by the IQAC in the last meeting have been approved and confirmed.
2. Dr. Ikbal, Head of the Mathematics Department informs the house that the Departments of Mathematics, Physics and Chemistry jointly intend to organise a One-day Collaborative Webinar on "Exploring Science: Its Beauty and Necessity" on 20.09.2020. The Teacher-in-Charge heartily welcomes the proposal and suggests Dr. Ikbal to do the needful in this regard.
3. IQAC Coordinator Dr. Alope Bhowmik informs the house that Shri Haradhan Gorai, Shri Ujjwal Biswas, Shri Rajesh Guin and Shri Kalyan Kanti Dutta have been selected for UG sponsored online Refresher Courses in Sanskrit, English, Philosophy and Commerce respectively from 28.09.2020 onwards. The Teacher-in-Charge grants them permission for attending the courses and advises Dr. Bhowmik to inform them to submit the certificates to IQAC after her successful completion.
4. Dr. Bhowmik informs the house that Dr. Kamalika Chakraborty has been selected for One Week Online Faculty Development Programme on "Educational Video Creation (E-Content Development)" organized by Vijaygarh Jyotish Ray College, Kolkata in collaboration with Toshniwal Arts, Commerce and Science College, Hingoli, Maharashtra from 21.09.2020 onwards. The Teacher-in-Charge grants her permission for attending the course and advises Dr. Bhowmik to inform her to submit the certificate to IQAC after her successful completion. Dr. Bhowmik also informs the house that Dr. Kamalika Chakraborty has been selected for Two-Day National Online Workshop on "Citations, References and Research Ethics", organized by Central Library, Banwarilal Bhalotia College, Asansol under the aegis of Internal Quality Assurance Cell, Banwarilal Bhalotia College, Asansol in collaboration with Internal Quality Assurance Cell, Asansol Girls' College, Asansol to be held on 13.09.2020 and 15.09.2020 and Two-Day Online Workshop on International Economics organized by the Economics Department of Heramba Chandra College, Kolkata in collaboration with IQAC on 6.09.2020 and 13.09.2020. The Teacher-in-Charge grants her permission for attending the workshops and advises Dr. Bhowmik to inform her to submit the certificates to IQAC after her successful completion.

5. Dr. Tuhin Majumdar submits the photocopies of the Refresher Course Certificate and Short-Term course Certificate to the IQAC Coordinator for documentation purpose. The house appreciates him for his successful completion of the Refresher Course from 27.07.20 to 08.08.2020 and Short-Term Course from 24.07.2020 to 30.07.2020.

6. Shri Kalyan Kanti Dutta, Dr. Kamalika Chakraborty, Shri Rajesh Guin, Shri Haradhan Gorai, Shri Ujjwal Biswas submit the photocopies of their Orientation Programme Certificates to the IQAC Coordinator for documentation purpose. The house appreciates him for his successful completion of the Orientation Programmes from 26.06.2020 to 24.07.2020.

7. Dr. Rima Barik and Shri Hirak Roy Chaudhuri submit the photocopies of their Faculty Development Programme Certificates to the IQAC Coordinator for documentation purpose. The house appreciates him for his successful completion of the Faculty Development Programmes from 27.06.2020 to 06.07.2020 and 2.07.2020 to 17.07.2020 respectively. Dr. Kamalika Chakraborty also submits the photocopies of certificates of the two Faculty Development Programmes attended by her from 9.08.2020 to 11.08.2020 and 12.08.2020 to

[Signature]
Co-ordinator
IQAC
Khatra Adibasi Mahavidyalaya

[Signature]
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

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মিটিং-এর ক্রমিক সংখ্যা/Serial No. of Meeting :

মিটিং-এর তারিখ/Date of Meeting :



15.08.2020. The house appreciates her for successful completion of the Faculty Development Programmes.

8. Shri Aloke Bhowmik, IQAC Coordinator informs the house that the Physical Education Department intends to celebrate National Sports Day in online mode on 16.10.2020. The Teacher-in-Charge heartily welcomes the proposal and advises Shri Bhowmik to inform the Physical Education Department to do the needful in this regard.

9. Dr Tuhin Majumdar, Head of the English Department informs the house that the students of English Department intend to celebrate Teachers' Day in online mode on 05.09.2020. The Teacher-in-Charge heartily welcomes the proposal and advises Dr. Majumdar to do the needful in this regard.

10. The IQAC decides that a prayer for resuming 2nd Phase Construction work of Women's Hostel is to be made to the Executive Engineer, Bankura Division as the 2nd phase instalment of Rupees Thirty-Two Lakh has been released by UGC to Khatra Adibasi Mahavidyalaya vide Letter No. WHW-001/14-15 dt March 2020 to complete the remaining work.

11. New joinee to the institution Dr. Ramaknata Mondal, who joined the Chemistry Department of the college on 18.07.2020 is being welcome by the Teacher-in-Charge and the IQAC members. He is advised to submit the necessary documents required for preparing his College Identity Card to the Teacher-in-Charge and submit the documents required for Pay Fixation to the Bursar of the college, Dr. Md. Asif Iqbal.

12. Discussed over the resolution taken by the Governing Body regarding clarification of late submission of CAS proposals of Shri Aloke Bhowmik, Assistant Professor, Dept. of History and Smt. Sreerupa Bhattacharjee, Assistant Professor, Dept. of History and IQAC also approves the same.

With no other issues to be discussed, the meeting ends with a vote of thanks to the Chair.

Aloke Bhowmik 02/09/20
Co-ordinator
IQAC
Khatra Adibasi Mahavidyalaya

Aloke
2.9.2020

Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura